

Sun *Superior* Helper Insurance

永明卓越家傭保



Comprehensive Care
for You and Your Helper



全面關懷僱主及家傭
提供更完善安心保障

Underwritten by:



亞洲保險
Asia Insurance

承保公司：



亞洲保險
Asia Insurance

Sun *Superior* Helper Insurance

Comprehensive Care for You and Your Helper

Sun *Superior* Helper Insurance is a comprehensive insurance plan which provides a wide range of protection to you and your domestic helper. This plan, not only allows you to meet your legal obligation as an employer, but also covers your unexpected loss during the period of employment with your domestic helper. In addition, it provides extra insurance protection to your domestic helper. With this professional insurance plan, your children are also protected in order to give you extra peace of mind.

► Distinctive Features

- Out-patient per visit per day up to HK\$220.
- Cancer and Heart Disease are covered without additional premium.

► Other Special Features

- Clinical Expenses also include treatment by registered Chinese Medicine Practitioners, Bonesetters or Physiotherapists.
- No Excess for Hospitalization and Surgical Expenses.
- Age limit of domestic helper is revised to 65.
- Family Member Medical Expenses upto HK\$5,000.
- Cost of replacing domestic helper, such as air ticket, agency fee and necessary medical check-up fee for new domestic helper in the event the domestic helper is repatriated due to serious injury, illness or death.
- Cost of replacing main door lock or metal gate lock are payable.

► Eligibility

This plan is only available for overseas domestic helpers who are employed under a written employment contract of domestic services.

► Age Limit

The eligible domestic helper should be between 18-60 years old on his or her first entry to this policy. Policy is renewable for domestic helper up to the age of 65.

► Premium for each Domestic Helper

| Period of Insurance | Premium |
|---------------------|-----------|
| 1 Year | HK\$788 |
| 2 Years | HK\$1,420 |

N.B.

- Premium is applicable to domestic helper who carries out general household work only (excluding any driving duty). An additional annual premium of HK\$400 (per domestic helper) shall be charged for domestic helper who is required to perform domestic works with driving duty.
- Minimum premium per policy is HK\$400.
- Premium is inclusive of EC Insurance levy/surcharge.
- Premium Levy payable to the Insurance Authority by policyholders has been imposed on relevant policy at the applicable rate and would be collected through insurance companies. For further information, please visit www.asiainsurance.hk or contact: (852) 3606 9933. All the premiums listed in this leaflet exclude Premium Levy.

► Waiting Period

A 14-day Waiting Period from the effective date of the insurance cover for each domestic helper shall be applicable under Section 2 Hospitalization and Surgical Expenses, Section 3 Clinical Expenses, Section 4 Dental Expenses and Section 8 Service Interruption Cover during which no benefit shall be payable.

Summary of Benefits

| Sections | Coverage | Maximum Limits (HK\$) |
|--|---|---|
| 1. Employees' Compensation | Protects you against legal liability as an employer under the Employees' Compensation Ordinance and at Common Law if your domestic helper suffers an injury or disease arising out of and in the course of employment with you. | \$100 million per event |
| 2. Hospitalization and Surgical Expenses | Pays for the medical expenses if your domestic helper is confined to hospital for surgery or treatment of sickness or bodily injury resulting from an accident: - Room & Board Charges - Surgical Expenses, Anaesthetist's Fees, and Operating Theatre Fees Aggregate Limit | \$350 per day \$15,000 per operation \$30,000 per year |
| 3. Clinical Expenses | Covers out-patient expenses if your domestic helper requires medical treatment from a clinic for sickness or injury resulting from an accident. Include treatment by: - Registered Chinese Medicine Practitioners, Bonesetters or Physiotherapists Aggregate Limit | \$220 per visit per day \$100 per visit per day up to \$500 per year \$3,000 per year |
| 4. Dental Expenses | Covers for emergency dental expenses incurred by your domestic helper, including oral surgery, treatment of abscesses, X-rays, extractions or fillings as a result of dental disease. | \$2,500 per year Two-thirds of actual expense |
| 5. Repatriation Expenses | Reimburses you the cost of repatriating your domestic helper to his/her country of residence if certified by a legally qualified and registered medical practitioner as medically unfit to continue employment or in the event of death in service. | \$20,000 per year |
| 6. Replacement Helper Expenses | Pays for extra expenses, such as air ticket, agency fee, medical check-up fee and etc., necessarily and reasonably incurred in employing a replacement helper if your domestic helper is repatriated due to serious injury, illness or death. | \$10,000 per year |
| 7. Personal Accident | Provides the following benefits if your domestic helper suffered accidental bodily injury during his/her rest days: - Accidental death - Permanent total disablement - Total loss of two or more limbs or sight of both eyes - Total loss of one limb and one sight of one eye - Total loss of one limb or sight of one eye The maximum amount payable for each Domestic Helper | \$100,000 per year \$100,000 per year \$100,000 per year \$100,000 per year \$50,000 per year \$100,000 per year |
| 8. Service Interruption Cover | Compensates you for the loss or interruption of service if your domestic helper is hospitalized (from the 4 th day of confinement onwards) due to bodily injury or sickness of your domestic helper. | \$6,000 per year \$200 per day |

| Sections | Coverage | Maximum Limits (HK\$) |
|--|--|--------------------------------------|
| 9. Fidelity Protection | Compensates you for your pecuniary loss caused by fraud or dishonesty committed by your domestic helper. (include compensation for unauthorized telephone calls) | \$10,000 per year (up to \$3,000) |
| 10. Domestic Helper Liability | Protects you and your domestic helper against legal liability towards third parties for their bodily injury &/or property damage caused by your domestic helper's negligence in the course of employment. | \$100,000 per year |
| 11. Replacement Cost of Door Lock or Metal Gate Lock | Pays for the replacement cost of main door lock or metal gate lock undertaken within 1 week following the termination of employment contract with the domestic helper due to discovery of his/her infidelity or serious sickness or bodily injury or death of the domestic helper resulting in repatriation. | \$500 per year |
| 12. Family Member Medical Expenses | Cover medical expenses incurred as a result of bodily injury of your family member, living with you and under 6 years old, caused by intentional malicious act of your domestic helper. | \$5,000 per year |

► Major Exclusions:

The following is a highlight of some key exclusions to **Sun *Superior* Helper Insurance**. Please refer to policy provisions for complete details.

1. War, terrorism (except Employees' Compensation Section), asbestos, nuclear fission or fusion and radioactive contamination.
2. All injuries, sickness or disease arising out of the pre-existing condition.
3. Routine or general medical check-ups.
4. Intentional self-inflicted injury or suicide, or any attempt whether sane or insane.
5. Mental illness and psychological disorder.
6. Childbirth, pregnancy, miscarriage, abortion and all complications.
7. Intoxication by alcohol, narcotics or drugs not prescribed by a medical practitioner and treatment in connection with addiction to drugs or alcohol.
8. Surgery for cosmetic purpose.
9. Acquired Immune Deficiency Syndrome (AIDS) or AIDS related complex (ARC).

IMPORTANT NOTICE:

This leaflet is only a brief description of products features and does not constitute any part of the insurance contract. Please refer to the policy document for details of insurance terms, conditions and exceptions. We reserve the right of final approval and decision.

(If there is any conflict between the English version and the Chinese version of this document, the English version shall prevail.)

SCF Insurance Management Limited as an agent of this Insurance plan which is underwritten by Asia Insurance Company Limited. If you have any queries, please call SCF Customer Hotline at (852) 3658 8828.

永明卓越家傭保

全面關懷僱主及家傭 提供更完善安心保障

永明卓越家傭保是一份為您和您的家傭提供全面保障的保險計劃。此計劃既助您履行身為僱主所需承擔的法律責任，以及照顧到您在家傭受僱期間所發生一些非在您控制範圍內的損失。同時更為您的家傭提供周全的保障，使家傭的安全及健康得到妥善的照顧。此外，特設家庭成員醫療費用保障，照顧您家中幼兒，讓您倍感安心。

▶ 卓越保障

- 門診費用高達每日220港元
- 無須額外附加保費，便可享有心臟病及癌症醫療保障

▶ 其他產品特點

- 門診醫療保障包括中醫、跌打或物理治療
- 所有醫療費用不設「自負金額」
- 年齡限制提高至65歲
- 特設家庭成員醫療費用保障高達5,000港元
- 因家傭嚴重受傷、患病或身亡而送返原居地，須另行僱用新家傭的各項合理及必需之費用，包括機票、服務費、入職驗身費等
- 更換及安裝大門鎖或大閘鎖費用保障

▶ 申請條件

此計劃只適用於全職合約制的海外家庭傭工。

▶ 受保年齡

家庭傭工首次投保此計劃之年齡須為18至60歲，保單可續保至家傭滿65歲。

▶ 每位投保家庭傭工之保費

| 投保年期 | 保費 |
|------|---------|
| 1年 | 788港元 |
| 2年 | 1,420港元 |

註：

- 保費只適用於負責一般家務（不包括任何駕駛職務）的家庭傭工。除一般家務外，如工作附帶駕駛職務，每位投保家庭傭工需附加額外保費每年400港元。
- 每份保單的最低收費為400港元。
- 僱員補償保險徵款已包括在保費之內。
- 保監局將透過保險公司向保單持有人根據訂明的徵費率按保單保費收取保費徵費。如要進一步資料，請瀏覽本公司網頁 www.asiainsurance.hk 或致電 (852) 3606 9933。本小冊子內列出的所有保費並不包括保費徵費。

▶ 等候期

由每位家庭傭工的保障生效日起之首14日為等候期，等候期內投保人所支付任何有關保障項目2「住院及手術費用」、項目3「門診費用」、項目4「牙科費用」及項目8「服務中斷保障」的費用將不會獲得賠償。

承保範圍

| 保障項目 | 保障範圍 | 最高賠償金額 (港元) |
|-------------|--|---|
| 1. 僱員補償 | 保障您作為僱主在《僱員補償條例》及《普通法》下，對您的家傭在其受僱期間因工作引起生病、受傷或死亡而須承擔之法律責任。 | 每宗事故 100,000,000元 |
| 2. 住院及手術費用 | 支付您的家傭因疾病或意外導致身體受傷，而須入住醫院接受治療或手術之費用。 - 住院及膳食費用 - 手術費用、麻醉師費用及手術室費用 每年賠償總額 | 每日350元 每次15,000元 全年30,000元 |
| 3. 門診費用 | 若您的家傭因患病或意外受傷，而須於診所接受治療所支付的費用將獲得賠償。 包括： - 中醫、跌打或物理治療 每年賠償總額 | 每日每次220元 每日每次100元/ 全年總額500元 全年3,000元 |
| 4. 牙科費用 | 繳付您的家傭因口腔疾患而須接受治療，包括口腔手術、治療膿腫、X光檢查、脫牙或補牙的費用。 | 全年2,500元 每次實際治療費之三份二為限 |
| 5. 送返原居地費用 | 倘若家傭經註冊醫生診斷因嚴重疾病或受傷不能繼續工作而須送返原居地，或因身亡而須將遺體運到原居地之費用。 | 全年20,000元 |
| 6. 補聘家傭費用津貼 | 若家傭因嚴重受傷、患病或身亡而送返原居地，須改聘另一家傭的各項合理及必需之額外費用。 | 全年10,000元 |
| 7. 人身意外 | 若家傭在港休假期間因意外而導致身體受傷，將可依下列情況獲得賠償： - 意外死亡 - 永久完全傷殘 - 完全喪失任何兩肢或以上或雙目視力 - 完全喪失一肢及單目視力 - 完全喪失一肢或單目視力 每位家傭每年賠償總額 | 全年100,000元 全年100,000元 全年100,000元 全年100,000元 全年50,000元 全年100,000元 |
| 8. 服務中斷保障 | 補償您因家傭患病或意外受傷而須住院連續超過3日，導致服務中斷（津貼由住院第4日開始發放）。 | 全年6,000元 每日200元 |

| 保障項目 | 保障範圍 | 最高賠償金額 (港元) |
|------------------|---|-----------------------------|
| 9. 忠誠保障 | 補償您因家傭欺詐或舞弊引致僱主的金錢損失。 (其中包括未經許可的電話費用賠償) | 全年10,000元 (最高3,000元) |
| 10. 家傭法律責任 | 補償您因家傭在工作時之疏忽導致第三者身體受傷及/或財物損失而所需承擔的法律責任。 | 全年100,000元 |
| 11. 更換大門鎖或大閘鎖之費用 | 若因您的家傭被揭發有不忠誠行為或因疾病、受傷或死亡而送返原居地而須終止僱傭合約，以致其後必須更換大門鎖或大閘鎖之費用。 (更換及安裝工作須於終止家傭的僱傭合約後7日之內進行。) | 全年500元 |
| 12. 家庭成員醫療費用保障 | 保障您因家傭之蓄意行為導致與您同住的6歲以下家庭成員身體受傷所需的醫療費用。 | 全年5,000元 |

▶ 主要不保事項

下列只為**永明卓越家傭保**部份不保事項的概略，請參閱保單內所列明的詳細內容。

1. 戰爭、恐怖主義活動（僱員補償項目除外）、石棉、核能或輻射引致之死亡或損失。
2. 保險生效前已存在之所有受傷或疾病。
3. 身體檢查。
4. 自我傷害、自殺或任何此等企圖，不論精神狀況是否正常。
5. 精神病或心理問題。
6. 分娩、懷孕、流產、墮胎及所有併發症。
7. 因酒精、麻醉藥或未經醫生處方的藥物引致昏迷或中毒，或與酗酒或濫藥有關的治療。
8. 整容手術。
9. 愛滋病或其相關的病徵。

重要事項：

本小冊子概述的保障資料只供參考之用，並不構成保險合約的一部份，有關此項保障計劃的詳細內容、條款和細則及不承保範圍，請參閱正式保單，如有任何差異，均以保單內的條款細則為準，本公司保留最終批核和決定權。

(本小冊子的中文內容力求符合英文原意，若有任何爭議，概以英文版本為準。)

此保險計劃由錦豐保險管理有限公司為代理，亞洲保險有限公司為承保公司。如有任何查詢，歡迎致電錦豐客服熱線 (852) 3658 8828。

Sun *Superior* Helper Insurance Proposal Form 永明卓越家傭保投保書

Please complete the form in block capitals and tick ☒ the appropriate boxes. 請以英文正楷填寫, 並在適當的空格內填上 ☒ 號。

| Details of Proposer (Employer) 申請人(僱主)資料 | | | |
|--|--|-----------------|--|
| Surname 姓 | | Given Name 名 | <input type="checkbox"/> Mr 先生 <input type="checkbox"/> Ms 女士 |
| Home Tel 住宅電話 | | Mobile Tel 手提電話 | Occupation 職業 |
| Home Address 住宅地址 | | | |
| Place of Employment of Domestic Helper (if different from the above) 家傭工作地址 (如與上址不同) | | | |

| Details of Insured Person (Domestic Helper) 受保人(家庭傭工)資料 | | | |
|---|--|--|---------------------------------------|
| Full Name 姓名 | | <input type="checkbox"/> Male 男 <input type="checkbox"/> Female 女 | Date of Birth (D/M/Y) 出生日期 (日/月/年) |
| Nationality 國籍 <input type="checkbox"/> Indonesia 印尼 <input type="checkbox"/> Philippines 菲律賓 <input type="checkbox"/> Others 其他 _____ | Passport or HKID Card No. (The first 4 characters/digits) 護照或香港身份證號碼 (首4個英文字/數字) <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> | Duties 工作 <input type="checkbox"/> Domestic works 一般家務 <input type="checkbox"/> Domestic works with driving duty 家務工作附帶駕駛職務 (Subject to additional premium 需附加額外保費) | |

| Insurance Period and Plan Selected 承保期及所選計劃 | | | |
|---|--|--|--|
| Proposed Effective Date (D/M/Y): From 建議保險生效日期 (日/月/年) : 由 | | <input type="checkbox"/> Valid for 1 year 有效期為1年 | <input type="checkbox"/> Valid for 2 years 有效期為2年 |
| Premium 保費: 1-Year 一年期 <input type="checkbox"/> HK\$788 Premium is applicable to domestic helper who carries out general household work only (excluding any driving duty). An additional premium of HK\$400 (per domestic helper) shall be charged for domestic helper who is required to perform domestic works with driving duty. 保費只適用於負責一般家務 (不包括任何駕駛職務) 的家庭傭工。除一般家務外, 如工作附帶駕駛職務, 每位投保家庭傭工需附加額外保費HK\$400。 <input type="checkbox"/> HK\$400 Additional Premium for Driving Duty 附帶駕駛職務額外保費 | | Premium 保費: 2-Year 二年期 <input type="checkbox"/> HK\$1,420 Premium is applicable to domestic helper who carries out general household work only (excluding any driving duty). An additional premium of HK\$800 (per domestic helper) shall be charged for domestic helper who is required to perform domestic works with driving duty. 保費只適用於負責一般家務 (不包括任何駕駛職務) 的家庭傭工。除一般家務外, 如工作附帶駕駛職務, 每位投保家庭傭工需附加額外保費HK\$800。 <input type="checkbox"/> HK\$800 Additional Premium for Driving Duty 附帶駕駛職務額外保費 | |
| » Premium is inclusive of EC Insurance levy/surcharge. 僱員補償保險徵款已包括在保費之內。 » Minimum premium per policy is HK\$400. 每份保單的最低收費為HK\$400。 » Premium Levy payable to the Insurance Authority by policyholders has been imposed on relevant policy at the applicable rate and would be collected through insurance companies. For further information, please visit www.asiainsurance.hk or contact: (852) 3606 9933. All the premiums listed in this leaflet exclude Premium Levy. 保監局將透過保險公司向保單持有人根據訂明的徵費率按保單保費收取保費徵費。如要進一步資料, 請瀏覽本公司網頁 www.asiainsurance.hk 或致電 (852) 3606 9933。本小冊子內列出的所有保費並不包括保費徵費。 | | | |

| Please answer the following questions: 請回答以下問題: | | | |
|---|--------------------------------|-------------------------------|--|
| (1) Has your Domestic Helper had any surgical operation or sustained any illnesses or injuries during the past 3 years? 在過去3年內, 閣下之家庭傭工曾否接受過任何外科手術或患有任何疾病或受傷? | <input type="checkbox"/> Yes 是 | <input type="checkbox"/> No 否 | |
| (2) Is your Domestic Helper receiving or contemplating any medical attention or surgical treatment or taking medicine? 閣下之家庭傭工是否正在或預算接受醫藥治療或觀察或手術護理或服用藥物? | <input type="checkbox"/> Yes 是 | <input type="checkbox"/> No 否 | |
| (3) Has your Domestic Helper ever been refused by accident or illness insurance or subject to special terms and conditions? 閣下之家庭傭工曾否被其他保險公司拒絕投保意外或疾病保險或要附加特別條件? | <input type="checkbox"/> Yes 是 | <input type="checkbox"/> No 否 | |
| If the answer to any of the above questions is "Yes", please supply details. 在上述問題中, 若有答案為「是」者, 請詳加說明。 | | | |

Declaration 聲明

- I declare that the proposed Domestic Helper is now in good health and free from any physical impairment or physical deformity. (If this declaration is not accurate, please attach full details on a separate sheet.)
本人聲明該投保家庭傭工現在身體健康良好, 並無任何傷殘或缺陷。(如此項聲明有任何不確, 請另紙詳述。)
- I declare that the proposed Domestic Helper is legally employed under the laws of Hong Kong.
本人聲明該投保家庭傭工是在符合香港法例下所受僱的。
- I hereby apply to Asia Insurance Co., Ltd. ("the Company") for insurance on the terms as set out in the Company's **Sun *Superior* Helper Insurance** policy. I warrant that the particulars and statements I supply in this Proposal are complete and correct and further agree that this Proposal shall be the basis of the contract between me and the Company.
本人現依據**永明卓越家傭保險**保單內之條款及條件投保該項保險。謹此聲明在本投保書內填報的資料均屬正確無誤, 本人同意以本投保書作為本人與亞洲保險有限公司(「亞洲保險」)保險合約之根據。
- I confirm having read and understood the Company's Personal Information Collection Statement as accompanied with this Proposal.
本人確認已閱讀及明白隨本投保書附上有關亞洲保險的收集個人資料聲明。

| | |
|---|-------------|
| Signature of Proposer (Employer) 申請人(僱主) 簽署 | Date 日期 |
| <div></div> | <div></div> |
| Name of Agent/Broker 保險代理/經紀名稱 | |
| <div></div> | |

Important Notes to Proposer 申請人注意事項

- Any other facts known to you which are likely to affect acceptance or assessment of this insurance cover must be disclosed. If you have any doubt about what you should disclose, do not hesitate to check with the Company or your insurance agent/broker.
Failure to disclose such information may mean that your policy will NOT provide you with the cover you require and may even invalidate the policy together.
閣下必須盡己所知呈報可能影響亞洲保險於接納或釐定此保單條款的資料, 如對資料應否透露有任何疑問, 請即向亞洲保險或閣下的保險代理/經紀查詢。
閣下應如實呈報有關資料, 否則此保單將可能無法提供閣下所需的保障, 甚至可能導致此保單無效。
- Incomplete Proposal Form will delay your application.
未經填妥之投保書會延誤閣下之申請。
- This insurance will not be effective unless the Proposal has been officially accepted by the Company.
投保須經批核, 方可生效。
- The Domestic Helper's age limit is 18-60. Renew up to aged 65 (at last birthday).
家庭傭工年齡限制: 18至60歲, 並可續保至65歲(以上次生日為準)。
- Minimum premium per policy is HK\$400.
每份保單之最低保費為HK\$400。
- The Proposer understands, acknowledges and agrees that as a result of the purchasing and taking up this policy issued by the Company, the Company will pay the authorized insurance broker commission during the continuance of the policy including renewals, for arranging the said policy. Where the applicant is a body corporate, the authorized person who signs on behalf of the Proposer further confirms to the Company that he or she is authorized to do so.
The Proposer further understands that the above agreement is necessary for the Company to proceed with the application.
申請人明白, 確知及同意, 亞洲保險會就申請人購買及接受其簽發的保單, 於保單有效期內(包括續保期) 向負責安排有關保單的獲授權保險經紀支付佣金。假如申請人為法人團體, 代表申請人簽署的獲授權人員須向亞洲保險確認他/她已獲該法人團體授權。
申請人亦明白亞洲保險必須取得申請人以上的同意, 才可以處理其保險申請。
- This leaflet is not a policy of insurance. Please refer to the policy document for full details of terms, conditions and exceptions.
此小冊子並非保單, 詳情請參閱保單之條款細則及不承保範圍。

This product is underwritten by Asia Insurance Co. Ltd.

此保險由亞洲保險有限公司承保

Personal Information Collection Statement 收集個人資料聲明

It is the policy of Asia Insurance Co., Ltd. ("Asia Insurance") to safeguard and keep confidential the personal data of all our customers. Asia Insurance shall at all times observe and ensure our staff strictly adhere to all the requirements under the Personal Data (Privacy) Ordinance ("the Ordinance").

1. Personal Data collected and/or held by Asia Insurance

Personal data such as first name, last name, HKID Card, date of birth, email address, telephone number, policy number, medical and health records, and question or comment will be collected by us when you make enquires or submit any forms for products or services provided by Asia Insurance.

2. Importance of Personal Data Collection

From time to time, you will be requested to provide your personal data to Asia Insurance. Provision of personal data to Asia Insurance by you is voluntary. However, Asia Insurance may not be able to provide or continue to provide products and services to you if you fail to provide your personal data as requested by us.

3. Purposes of Personal Data Collection and Usage

Your personal data held by Asia Insurance may be used for the following purposes:-

- Administration of insurance or reinsurance related business, which include underwriting, processing and evaluation of applications, identity and credit checking, suitability checking, policy servicing, claims processing, investigation, account/debt collection, litigation, communications, preparing statistics, data analysis and research, internal and external audit, maintaining quality services, sales and marketing.
- Make disclosure to any applicable regulators, governmental bodies or industry recognized bodies as required by any law, rule, regulation, code of practice or guideline, binding on Asia Insurance or our affiliates including without limitation the laws and regulatory requirements of Hong Kong SAR.

4. Personal Data Confidentiality

The personal data you provide to Asia Insurance will be kept confidential, except that it may be shared with following parties:-

- Any insurance broker, independent financial advisor acting on your behalf for any of the purposes set out in section 3a;
- Any subsidiary, holding company, associated company or affiliates of Asia Insurance for any of the purposes set out in section 3a and b;
- Any agent, contractor or third party service provider, including but not limited to providers of risk intelligence, loss adjusters, private investigators, letter shopping service providers and debt collectors who provides administrative, telecommunications, computer, internet, payment or other services to Asia Insurance for any of the purposes set out in section 3a;
- Any actual or proposed reinsurers of Asia Insurance for any of the purposes set out in section 3a;
- Any co-branding partners and our business partners for any of the purposes set out in section 3a and b; and
- Any person to whom Asia Insurance is under an obligation to make disclosure under the requirement of any law or regulation binding on or applicable to Asia Insurance or any of our group companies.

5. Personal Data Access / Correction Request

- You have the right to check whether Asia Insurance holds personal data about you and of access to and correction of your personal data.
- Asia Insurance has the right to charge a reasonable fee for the processing of any personal data access request.
- Requests shall be made in writing to our Personal Data Protection Officer, Asia Insurance Company Limited, 16/F, Worldwide House, 19 Des Voeux Road Central, Hong Kong SAR.

6. We reserve the right to change this Statement.

維護和保密所有客戶的個人資料是亞洲保險有限公司(「本公司」)的政策。本公司會一直遵守和確保員工嚴格遵守《個人資料(私隱)條例》(「條例」)的所有規定。

1. 本公司所收集及/或持有的個人資料

在閣下查詢或提交由本公司提供的產品或服務的表格時，本公司將會收集個人資料如姓名、身份證、出生日期、電郵地址、電話號碼、保單號碼、醫療及健康紀錄、以及問題或意見。

2. 個人資料收集的重要性

本公司會不時地要求提供閣下的個人資料。向本公司提供閣下的個人資料是自願的。若閣下沒有按照本公司的要求提供該等資料，可能會令本公司無法向閣下提供或繼續提供保險產品及服務。

3. 個人資料收集和使用的目的

閣下的個人資料可能會用於以下目的:-

- 保險管理或再保險業務有關的用途，其中包括承保、處理和評估申請、身份和信用檢查、適用性檢查、保單服務、理賠處理、調查、賬戶/債務追收、訴訟、通訊、編制統計、數據分析和研究、內部/外界審計、保持優質的服務、銷售和營銷；
- 在對本公司或其附屬機構具有約束力的任何法律、法規、規例、實務守則或指引的要求下(包括但不限於香港法例及監管的要求)，向任何適用的監管機構、政府機構或相關行業的認可機構進行披露。

4. 個人資料保密

本公司會對閣下的個人資料加以保密，但可能會與下列各方透露該等資料:-

- 任何代表閣下的保險經紀、獨立財務顧問作在第3a段中所列出的任何用途；
- 任何本公司的附屬公司、控股公司、聯營公司或聯屬公司作在第3a和b段中所列出的任何用途；
- 任何本公司的代理人、承包商或會向本公司提供行政、電訊、電腦、網際網路、付款或其他服務的第三方服務供應商(包括但不限於風險分析顧問、公證行、私人調查員、信函裝封服務機構及收數公司)作在第3a段中所列出的任何用途；
- 任何本公司的實際或建議再保險公司作在第3a段中所列出的任何用途；
- 任何品牌合作伙伴及本公司生意伙伴作在第3a和b段中所列出的任何用途；及
- 在對本公司或其任何集團公司具有約束力或適用性的任何法律或法規的要求下而使本公司有責任對其進行披露的任何人士。

5. 個人資料的查閱/改正要求

- 閣下有權查詢本公司是否有關於閣下的個人資料及查閱這些資料及改正不準確的資料；
- 本公司有權就處理任何個人資料查閱要求收取合理的費用；
- 有關要求須以書面提交香港德輔道中19號環球大廈16樓亞洲保險有限公司的個人資料保護主任。

6. 我們保留更改本聲明的權利。