

Questionnaire for Insurance Quotation

Please complete the following questions for insurance quotation/renewal terms :

請提供以下資料作報價/續保參考之用:

*Please do not have it blank

*請勿將空格留空，多謝合作

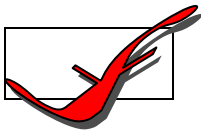
*If it is not applicable, please mark "N/A" or delete

*如答案是不適用，請填上"不適用"或"刪除"

*If the answer is nil, please mark "Nil"

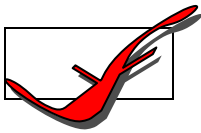
*如答案是沒有，請填上"沒有"

1. Name of Proposer / 投保人: _____
2. Name of Building / 樓宇名稱: _____
3. Location of Building / 樓宇地址: _____
4. Management Co. / 管理公司: _____
5. Year of Built / 樓宇落成年份: _____
6. Occupation of building : Residential / Comm. / Ind. / Residential & Comm. / Comm. & Ind.
樓宇用途 : 住宅 / 商業 / 工業 / 商住 / 工貿 (請刪去不適用者)
7. (a) Total No. of Blocks 總座數 _____ (b) No. of Storey per Block 全座層數 _____ (c) No. of flat per storey 每層單位數量 _____
8. Gross Area : Whole building / 全幢大廈 建築面積 : 約 _____ square feet / 平方呎 Each Floor / 每層 約 _____ square feet / 平方呎
9. No. of Lifts : Passenger 升降機數量 : 乘客升降機 _____ Cargo 貨運升降機 _____ Escalator 自動電梯 _____
10. (a) Total No. of Car Parks 停車場泊車位總數量 _____ (b) No. of Storey of Car Park Spaces 停車場泊車位所佔層數 _____
(c) Location of Car Park : Basement / Ground Floor / Others, please specify _____
停車場位置 : 地庫 / 地面 / 其他，請說明: _____ (請刪去不適用者)
11. Are there any slope or retaining wall within the common area of building? If yes, please give details?
大廈的公眾範圍內是否有斜坡或護土牆? 如有，請說明其位置及面積。 Yes 是 No 否



12. Are there any club house/ public facilities, i.e. swimming pool, tennis court etc. within the building area? If yes, please give details. 大廈範圍內是否有會所或公共設施? 如有, 請說明其性質及位置
_____ Yes 是 No 否
13. (a) Are there any shops within the building / 大廈內是否有商戶? Yes 是 No 否
(b) If yes, please give details, i.e. business nature & located floor of the shop(s)
如有, 請說明商戶的商業性質及其位置: _____
14. (a) No. of Watchman (b) Average Age : (c) 24 Hours on duty ?
大廈管理員人數_____ 平均年齡_____ 是否 24 小時當值? Yes 是 No 否
15. Any Automatic Sprinkler System? / 是否裝有自動灑水系統? Yes 是 No 否
16. Any other Fire Protection Facilities? (If yes, please specify.) Yes 是 No 否
是否裝有其他防火設備? (如有, 請說明): _____
17. Any Management Manual and handling procedures in dealing with risks such as typhoon, flooding and the like? If yes, please specify. Yes 是 No 否
是否有大廈風險管理手冊? 例如遇到颱風或水浸等應變措施。如有, 請說明: _____

18. Frequency of Electrical Maintenance / 每隔多久會進行大廈電力裝置維修? _____
19. Any illegal/ authorized structure of fixtures & fittings? If yes, please specify. Yes 是 No 否
是否有違例/不合法的結構, 建築物或裝置? 如有, 請說明: _____
20. (a) Year of Renovation / 樓宇翻新年份: _____
(b) Contract Sum & Period of Renovation / 翻新工程金額及所需時間: _____
(c) Details of Renovation / 已翻新的項目: _____
21. Past 3 years loss / claims history / 過去三年的損毀/賠償記錄:
(a) Year of Accident / Loss 年份 _____
(b) Amount of Loss / 損毀金額 HK\$ _____
(c) Nature of Accident / Loss / 損毀性質及原因: _____
22. Other relevant information / 其他補充資料: _____
23. Period of Insurance 保險期限: _____



24. Insurance Requirements : **Property All Risks Insurance –**
- a) Whole building structure including common areas & facilities HK\$ _____
 - b) Common areas & facilities HK\$ _____
 - c) Others HK\$ _____
- Public Liability Insurance –**
Any One Event / Any One Period HK\$ _____

Insured's Signature & Chop / 投保人簽署及蓋章

Date / 日期 :

*** Completion of this questionnaire do not imply acceptance of insurance by our Company ***.
備註 : 完成此問卷後不代表本公司已接受報價或續保申請。